



AWARDEES / ALUMNI - ABSTRACT SUBMISSION GUIDELINES

Deadline to submit your abstract
31 March 2025, 23:59 CEST

We are pleased to welcome you on the abstract submission platform for the **24th HFSP Awardees Meeting (HFSP2025)** to be held in **Melbourne, Australia**, from **Wednesday, 9 July to Friday, 11 July 2025**.

Please read these guidelines before submitting your abstract.

If you have any queries, please get in touch with the scientific secretariat at events@hfsp.org

RULES

1. Only abstracts submitted online via the online submission platform can be accepted: [Home – 24th HFSP Awardees Meeting 2025](#)
2. Abstract submission is limited to 3 abstracts per HFSP award (Fellowship, Career Development, or Research Grant).
3. Research Grant teams may submit more than one abstract. For the work of the grant team to be considered for an oral presentation, one “team abstract” listing all team members as co-authors and summarizing the entire team's work should be submitted. Oral presentations by grant awardees will be selected from these abstracts. In addition, poster abstracts on subtopics within the grant may be submitted. The presenting author **MUST** be a member of the grant team (someone listed on the original grant application) and not a postdoc or other lab member working on the HFSP project.
4. Long-Term and Cross-Disciplinary Fellows and Career Development Awardees are encouraged to present their work.
5. HFSP Alumni are also welcome to submit their recent work, even if it does not relate to the original HFSP Award.
6. Abstracts must be submitted in English.
7. Abbreviations and acronyms should be defined in full in the text.
8. You can submit your abstract by 31 March 2025, 23:59 CEST, for oral presentations, poster teaser talks, and poster sessions.
9. The Program Committee will select abstracts for **full talks**. **All other abstracts will be assigned a poster. A limited number of poster abstracts will be selected for short 3-minute teaser talks.**
10. The notifications for talks and posters will be sent by the **end of April** to the **author indicated as the presenting author** during the submission process.
11. Submitting an abstract implies that the presenting author must **register for the HFSP Awardees Meeting** to present their talk or poster.
12. If the abstract is accepted, the presenting author will have the opportunity to present either:
 - Oral presentation / Full talk (15 minutes + 5 minutes Q & A)
 - Onsite paper poster presentation only (format: A0 portrait format). **A limited number of poster abstracts will be selected for short 3-minute teaser talks (three PowerPoint slides maximum!).**

PUBLICATION POLICY

All abstracts will be published in the **24th HFSP Awardees Meeting Book of Abstracts**.

If you need to withdraw your abstract, please inform us in writing to events@hfsp.org no later than **15 May 2025**.

HFSP AWARD CATEGORY

AWARDEES / ALUMNI
AWARDEE Career Development Award
AWARDEE Cross-disciplinary Fellowship
AWARDEE Long-Term Fellowship
AWARDEE Research Grant – Program
AWARDEE Research Grant – Early Career
HFSP Alumni

ABSTRACT STRUCTURE

1. Abstracts must have the following structure:

1. **Abstract Title (mandatory):** The title length is limited to 250 characters and must be written in upper case.
2. **HFSP Type of Award (mandatory).**

Choose between one of the choices offered:

1. Research Grant Program
2. Research Grant Early Career
3. Young Investigator Grant
4. Career Development Award
5. Long-Term-Fellowship
6. Cross-Disciplinary Fellowship

3. **HFSP Award Reference (mandatory).**

In this field, submitters must **copy-paste the appropriate model below and then fill in the details**, according to the HFSP Award Category:

HFSP Long-Term Fellowship (Award year XXXX)

Fellow: SURNAME, First name

Host supervisor: SURNAME, First name

HFSP Cross-Disciplinary Fellowship (Award year XXXX)

Fellow: SURNAME, First name

Host supervisor: SURNAME, First name

HFSP Career Development Award (Award year XXXX)

SURNAME, First name

HFSP Research Grant – Program (Award year XXXX)

Principal Investigator: SURNAME, First name (Country)

Co-Investigators: SURNAME, First name (Country), SURNAME, First name (Country), ...

HFSP Research Grant – Early Career (Award year XXXX)

Principal Investigator: SURNAME, First name (Country)

Co-Investigators: SURNAME, First name (Country), SURNAME, First name (Country),...

4. **Abstract text (mandatory):**

MIN: 120 words ≈ 10 lines, including blank spaces and punctuation.

MAX: 450 words ≈ 40 lines, including blank spaces and punctuation.

Abstract title, authors' affiliation & conflict of interest declarations are not included.

5. **Complementary information (not mandatory):** Digital Object Identifiers (DOI), ORCID numbers, or links to any supplementary material (for example, websites, a video, or data sets available in online repositories must be included in the abstract text field).

6. **Keywords (mandatory):** In this field, submitters must insert at least one and a maximum of five Keywords that describe the abstract. Keywords must be separated by commas.

2. **Abstract text:** Remember that the HFSP audience is very broad and represents many scientific disciplines and research areas. Therefore, **it is important to make the scientific question, approach used, and significance of the findings obtained clear to a non-specialist scientific audience.**

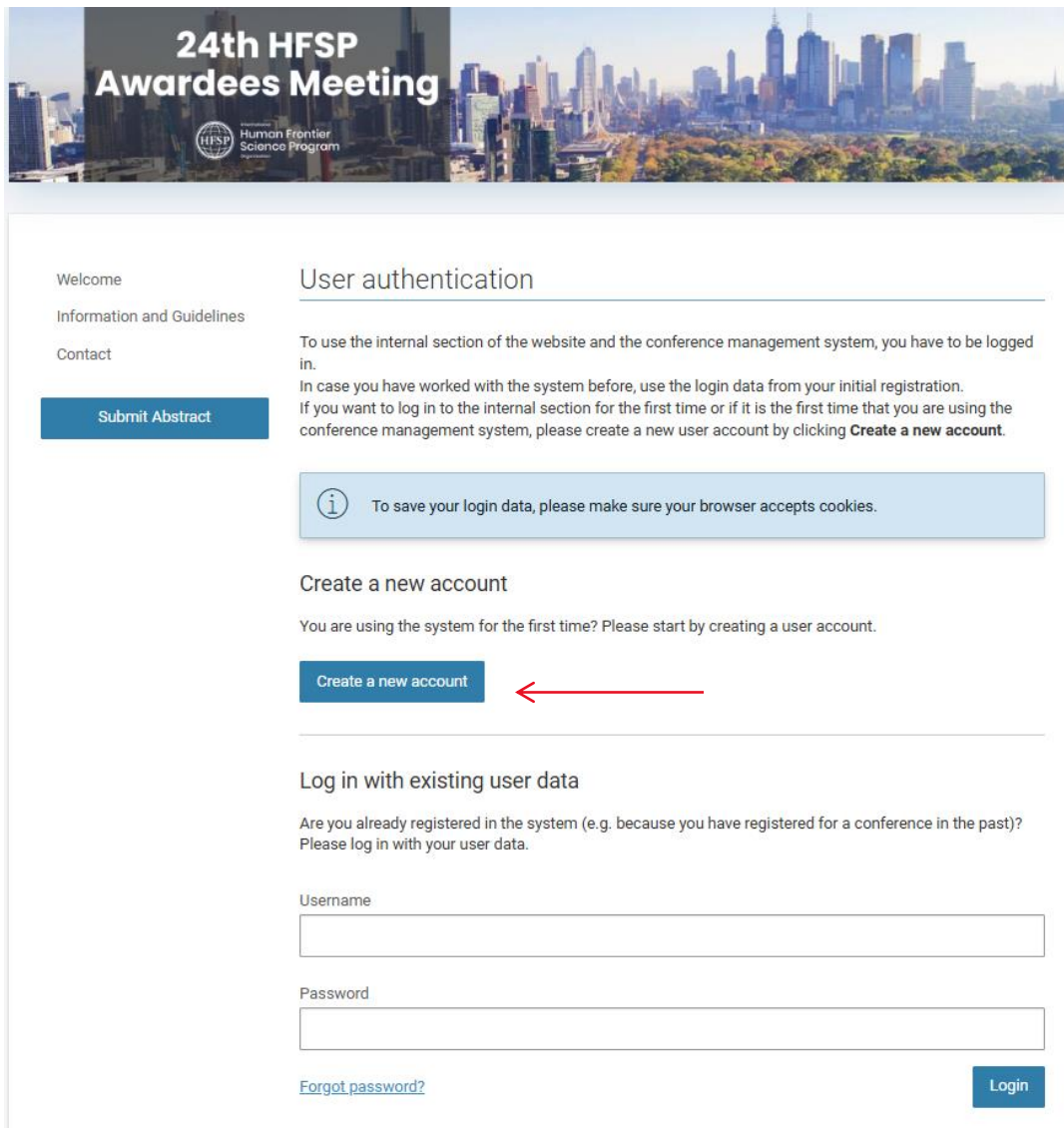
3. **Abstract length:** The abstract must not exceed 450 words. The abstract title, as well as the authors' affiliations, are not included. The title length is limited to 250 characters and must be written in upper case.

4. **Tables & figures:** You cannot insert tables and images.
You can include Digital Object Identifiers (DOI), ORCID numbers, or links to supplementary material that is relevant to your abstract (for example, your website, a video, or data sets available in online repositories) in the field “Abstract.”
5. **Special characters: you can insert special characters** (e.g., Greek letters) and format your text (e.g., underline, bold, or italic).

TECHNICAL GUIDELINES

NEVER USE YOUR BROWSER’S RETURN BUTTON (you might lose all of your data).

1. Account creation
 - Connect to the Abstract Submission Platform to submit an abstract.
 - To submit your abstracts, create an account first (click “*Create an account*”).



The screenshot shows the user authentication page for the 24th HFSP Awardees Meeting. The page header features the event title and the HFSP logo. A navigation menu on the left includes 'Welcome', 'Information and Guidelines', 'Contact', and a prominent 'Submit Abstract' button. The main content area is titled 'User authentication' and contains instructions for logging in. A blue box with an information icon states: 'To save your login data, please make sure your browser accepts cookies.' Below this, the 'Create a new account' section asks if the user is using the system for the first time and provides a blue 'Create a new account' button, which is highlighted with a red arrow. The 'Log in with existing user data' section asks if the user is already registered and provides input fields for 'Username' and 'Password', along with a 'Forgot password?' link and a 'Login' button.

- Create your **password** and click on “Sign up”. If you forgot your password, you may request a reminder email.”

2. Submission of an abstract

- Log in to your account and select Submit an Abstract


- **Do not open your abstract submission on multiple devices, as the automatic backup (every 5 minutes) may erase data entered on another device.**
- Complete all sections of the abstract. Items marked with an asterisk (*) are mandatory. The system will inform you if you have not filled all the mandatory fields.
- You can use the horizontal menu at the top to return to previous steps of the abstract submission process

- Do not repeat the title of your abstract or authors' names on the "Abstract" field; they will be automatically added to your abstract.
- Please ensure your abstract does not contain spelling, grammatical or scientific errors. The abstract's text will be reproduced exactly as submitted. No proofreading will be done. The format will be unified for all abstracts.
- Make sure to check your abstract preview carefully before validating the submission.
- If your abstract has more than one author, please add the other authors by clicking the "Add author" button and then filling in the form with the needed information.
- Only one of the authors can present the research, either in oral presentations, paper teaser talks, or poster sessions. By default, the abstract submitter is considered the presenter. If you want to change this role to a different author, please click the Screen icon corresponding to the author's name to select the new presenter.

① Basic information ② Content ③ Authors ④ Overview ⑤ Confirmation

Abstract Information

Please check the details of your submission here. If you notice something incorrect, please use the tabs corresponding to the submission steps to return to previous fields.

Abstract Title	acda
Abstract ID	127076
Submitted by	Liliana Gonçalves
Form of presentation	Oral Presentation
Topics	24th HFSP Awardees Meeting 2025
Details	

Author details

Gonçalves, Liliana Presenter

lilianabgoncalves@ua.pt


✓ ✎ ✖ 📧

Guntram, Bauer

test@test.org


⬆ ✎ ✖ 📧

Add author

 If your abstract has more than one author, please add the other authors by clicking the "Add author" button and then filling in the form with the needed information. In the HFSP Awardees Meeting, only one of the authors can present the research, either in oral presentations, paper teaser talks, or poster sessions. By default, the abstract submitter is considered the presenter. If you want to change this role to a different author, please click the Screen icon corresponding to the author's name to select the new presenter.

Complete & Submit

- You will receive your submission confirmation by email with the abstract preview attached.
- Please note that you can edit your abstract up until the deadline. No corrections are possible after the submission deadline.
- Once the submitter validates the abstract, all co-authors will be notified by email.
- Conflict of interests: Authors and co-authors must declare any financial or other interests with a company concerning the work presented. Please email us with this information to events@hfsp.org
- To submit another abstract, you will not need to re-enter your personal details



24th HFSP Awardees Meeting

Human Frontier Science Program

Welcome

Information and Guidelines

Contact

24th HFSP Awardees Meeting 2025

C³ – Conference Control Center

Welcome to the Conference Control Center.

Submit Abstract

User: Liliana

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In case of technical issues or any questions, please get in touch with us by email to events@hfsp.org